

**UT Administration Of Daman and Diu
Town and Country Planning Department
Daman.**

No. A/71-Part/Furniture/2009-10/788

Dated: 18.01.2012-


QUOTATION NOTICE

Sealed Quotations are hereby invited on behalf of the U.T Administration of Daman and Diu for supply of following items as per specifications given in Annexure-I appended with this.

Description of Item	Quantity
Supply and installation of Computers	02 nos.
Printer	02 nos
Office Table	02 nos.
Office Chair	01 no.
Computer Chair	01 no.

Terms & Conditions of Supply are as under:

1. The supplier should quote their rates on their own letter pad or on plain paper with their rubber stamp. Rate should be quoted per unit.
2. The rates for the above items should be inclusive of all taxes and for FOR at Moti Daman.
3. The rates should be quoted by the firm who are able to supply/provide materials from licensed outlets on receipt of the clear supply order from this Department.
4. The tenderer should mention clearly the make and model with catalog /literature of the items quoted.
5. The supply should be completed within prescribed time limit given by the department in supply order.
6. The material found defective or damaged or otherwise not as per the given specifications shall be rejected. The firm shall replace the same otherwise payment shall not be made. No advance payment shall be made for any item.
7. The payment shall be made after full supply of materials /items as per the given specifications and at the satisfaction of the Department.
8. Income Tax shall be deducted as per the I.T. Rules.
9. The sealed quotations should reach this office up to **4.00 p.m. on 31.01.2012** in sealed envelope superscribed as "**Quotation for Supply of** (Name of Item) and it will be opened on the same day in presence of bidders or their representatives, if possible.
10. Quantity mentioned at above are tentative.
11. The rate should be valid for 90 days.
12. All rights to reject or accept any or all bids in part of whole shall be with the undersigned.
13. All the disputes subject to the jurisdiction of Court in Union Territory of Daman and Diu.


18/01/12
Associate Town Planner
Daman and Diu.

To,

1. Notice Board.
2. All Heads of Offices of Daman for wide publicity.
3. Officer I/c NIC, Secretariat, Daman with a request to place this notice on the official web site.
4. Leading Firms.

ANNEXURE-I

Specifications of Items to be Supplied in reference to quotation Notice No. A/71-Part/Furniture/2009-10/788 dated 18.01.2012.

Item	Specifications
Supply and installation of Computers & Printer Make- HP/Dell/Lenovo	
Computer (1 No)	All in one PC with 20" HD display 2 nd Gen Intel Core processor 1TB Hard Disk 2GB DDR RAM Integrated graphics R/W DVD drive, webcam
Computer (1 No)	Desktop PC with 17" display(Square) Intel Core processor 500 GB Hard Disk 2GB DDR RAM Integrated graphics R/W DVD drive
Laserjet Printer (2 Nos.)	A4 paper Size
Office Table	Wooden/ply ,Size - 2'6"x4' of reputed brand, preferably godrej make
Office Chair	High back executive Chair of reputed brand preferably HOF make


18/01/12
**Associate Town Planner
Daman**